

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
14	09/26/16	Open	Action	09/20/16

Subject: Repealing Resolution No. 16-08-0094, and Delegating Authority to the General Manager/CEO to Enter into a Parking Enforcement and Citation Management Services Agreement with the City of Sacramento

## ISSUE

Whether to repeal Resolution No. 16-08-0094, and delegate authority to the General Manager/CEO to enter into a Parking Enforcement and Citation Management Services Agreement with the City of Sacramento.

## RECOMMENDED ACTION

Adopt Resolution No. 16-09-\_\_\_\_, Repealing Resolution No. 16-08-0094, and Delegating Authority to the General Manager/CEO to Enter into a Parking Enforcement and Citation Management Services Agreement with the City of Sacramento.

## FISCAL IMPACT

RT staff anticipates minimal fiscal impact; the Contract with the City of Sacramento (City) would allow the City to retain all of the citation fees to pay for the costs to patrol the lots and process citations. However, RT expects revenue neutrality from the Agreement due to two factors: (1) increased lot enforcement, and more robust citation processing and collection system will result in higher payment compliance; and (2) the ability for customers to purchase a monthly permit online that can be automatically renewed without the need for staff to mail a hang tag will save on RT labor and printing costs. The draft Agreement provides that RT will not be obligated to pay City if the patrol and citation processing costs exceed revenue; however, the Agreement provides that the parties must meet within the first six months of the Agreement term to evaluate City's costs versus net payments received to determine if a different cost allocation methodology is appropriate.

## DISCUSSION

On August 22, 2016, by Resolution No. 16-08-0094, the Board delegated authority to the General Manager/CEO to enter into an Agreement with the City of Sacramento for Parking Enforcement and Citation Management Services. The reasons for the Agreement and general terms are set out in the August 22 Issue Paper. This issue is being brought back to the Board to repeal Resolution No. 16-08-0094 because the terms finally agreed upon differ from what was represented to the Board. RT and the City agreed that the City will keep the entire citation fee (currently \$20 per citation). RT's citation fee is approximately half the amount of the City's citation fee; to cover the City's costs of patrolling RT lots, which are farther from where the City usually patrols, the entire \$20 fee will need to be kept by the City to make the Agreement financially feasible. RT will also add its lots to the City's pay by phone capabilities, which will include the ability to pay for daily parking through an app or by calling a phone number. There

Approved:

Presented:

Final 09/21/16

General Manager/CEO

Acting VP Business Support Services/Chief Financial Officer  
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is a 35 cent service fee charged to phone customers by the service provider on top of the \$1 charged by RT for each daily parking permit purchased. This is the same fees that RT currently has for the current pay by phone program.

Staff is requesting that the Board repeal Resolution No. 16-08-0094, and delegate authority to the General Manger/CEO to enter into a Parking Enforcement and Citation Management Services Agreement with the City of Sacramento based on the revised terms set out above.

RESOLUTION NO. 16-09-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 26, 2016

**REPEALING RESOLUTION NO. 16-08-0094, AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO ENTER INTO A PARKING ENFORCEMENT AND CITATION MANAGEMENT SERVICES AGREEMENT WITH THE CITY OF SACRAMENTO**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Resolution No. 16-08-0094 is hereby repealed, and authority is hereby delegated to the General Manager/CEO to enter into a Parking Enforcement and Citation Management Services Agreement with the City of Sacramento, whereby the City agrees to regularly patrol 7 of RT's Park, Pay and Ride lots, and issue and process citations as an agent of RT, and RT agrees the City will retain all citation fees, as further specified therein.

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JAY SCHENIRER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary